



Mandatory TN Promise Meeting Details

Meeting Purpose:

This one-hour meeting is mandatory for students to attend to maintain TN Promise scholarship eligibility. This meeting will provide students with an overview of the tnAchieves program, TN Promise scholarship requirements and students will have the opportunity to meet with volunteer mentors from the community. We want students to walk away from this meeting feeling informed and excited to take the next step toward college enrollment. College is for everyone!

Eligibility:

- All high school seniors who applied for the TN Promise scholarship should be in attendance as it is a requirement to maintain scholarship eligibility.
 - **A parent/guardian cannot attend the assigned meeting on a student's behalf.**
 - **Students must arrive at the meeting on time and stay the full duration of the meeting.**

Attendance Policy:

While this is a mandatory requirement, we do have an excuse form available to students that have a conflict. If a student is unable to attend, please direct them to our excuse form: <https://www.tfaforms.com/5012496>

- Students are responsible for notifying tnAchieves prior to or following the missed meeting via the excuse form provided at tnAchieves.org. **Failure to meet this requirement, even with a valid excuse, may result in the loss of TN Promise eligibility.**
- Excusable absences may include participation in a school-sanctioned event (e.g., athletic event and/or practice, concert and/or rehearsal, national or state conference or competition), death in the immediate family, personal illness, conflict with post-secondary class schedule, conflict with religious observance, personal or immediate family emergency, conflict with work schedule or lack of transportation.
- Once a student has submitted an excuse form, they will receive follow-up communication from tnAchieves within 48 hours to the email address listed on their TN Promise application.
- **If the excuse form is approved, students will be given access to a mandatory webinar via email on February 7, 2024 that must be completed by April 15, 2024 to remain eligible for TN Promise.**

Preparing for the Meeting:

- Encourage students to make it a priority to attend this meeting.
- Support students in completing the excuse form, if needed.
- If the meeting is being held at your high school:
 - Help to ensure mentors can access the building and meeting space in advance.
 - Ensure the space is set up with tables, chairs, microphone, etc., if necessary.

Day of Meeting:

- tnAchieves will arrive 45 minutes prior to the meeting start time to set up.
- Volunteer mentors will be asked to arrive 30 minutes prior to the meeting's start time. All volunteer mentors have had a background check!
- Students will arrive, complete the sign in process and will be asked to find a seat. Unlike previous years, students will not be assigned a table number. Students can simply sit wherever they would like!
- We will begin promptly at the start time. The meeting will be facilitated by tnAchieves and will include:
 - An overview of the tnAchieves Program and TN Promise scholarship requirements.
 - Getting students excited about attending college next fall. We want students to feel excited and empowered when they leave the meeting!
 - Time for students to interact with volunteer mentors from the community as they complete a short activity.
- tnAchieves will dismiss students at the conclusion of the meeting. Students are not permitted to leave the meeting early!